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Our ref: PDH/SG  
Ask for: Peter Hughes  
Date: 18<sup>th</sup> February, 2020

Dear Councillor,

Your attendance is invited at the meeting of **BURNHOPE PARISH COUNCIL** for consideration of the undernoted agenda. The meeting will be held in Burnhope Community Centre on **Thursday, 5<sup>th</sup> March, 2020**, commencing at **6.00 p.m.**

Yours faithfully,

**PETER HUGHES**  
**Clerk**

## **AGENDA**

1. **APOLOGIES FOR ABSENCE**
2. **POLICE REPORT**
3. **PARTNERSHIP REPORT**
4. **COMMUNITY CENTRE REPORT**
5. **MINUTES**  
To consider the minutes of the meeting held on 6<sup>th</sup> February, 2020.
6. **FINANCE REPORT**
7. **PLANNING MATTERS**
8. **CORRESPONDENCE**

Minutes of a meeting of Burnhope Parish Council held in Burnhope Community Centre at 6:00 pm on Thursday 6<sup>th</sup> February 2020.

### **Present**

Councillor D. Coates (Chair)

Councillors H. Barron, K. Barron, J. Box, F. Dawson, A. Gibson, B. Henderson, P. Luther, T. Metcalf and G. Smith.

### **In Attendance**

County Councillors J. Considine and O. Johnson.

### **Apologies for Absence**

An apology for absence was submitted on behalf of Councillor I. McKeag.

### **Partnership Report**

Councillor Henderson reported as follows:

- All allotments now occupied.
- No success in relation to funding for "Rose Garden."

### **Small Parishes Report**

Councillor Dawson presented the following report:

- Meeting to be held at Morrison Busty on 13<sup>th</sup> February 2020 to discuss the use of CCTV cameras. It was hoped that it would also be possible to have a meeting with Martin Briscoe regarding the Environmental Improvement Project.  
Councillor J. Box to attend the meeting regarding the Environmental Improvement Project.

### **Community Centre Report**

Councillor J. Box reported as follows:

- Durham County Council Partnership forum meeting held in the Centre recently. It is hoped that this will generate follow-up meetings.
- Details of events / bookings were given to the meeting.

### **Minutes**

**Resolved that** the minutes of the meeting held on 28<sup>th</sup> November 2019 be approved as a correct record.

### **Finance Report**

The Clerk reported on the following payments made since the last meeting: -

<b>Detail</b>	<b>Amount</b>
	£
Durham County Council – Electricity supply for Christmas Tree.	4173.69
T. Kernahan – Web duties etc.	46.10
<b>Total</b>	<b>4219.79</b>

## **Planning Matters**

The Clerk reported upon the following planning matters:

- Lanchester Neighbourhood Plan proposed under Regulation 16 of the Neighbourhood Planning (General) regulations 2012 and the Localism Act 2011 – No objection. (County Councillors J. Considine and O. Johnson declared an interest in this matter.)

The following Planning Applications had been approved by Durham County Council:

- 19/3052 Land west of Foxglove Cottage, Holmside Lane, Burnhope. Outline Application for proposed farm worker's dwelling with access.
- 19/3737 1 Burnhope Court, Burnhope – erection of detached domestic garage.

## **Correspondence**

The Clerk reported upon the following items of correspondence: -

- Durham County Council – Re Long Edge Lane
- Durham County Council – Precept receipt
- Mid-Durham Area Action Partnership – Proposed to increase Police Element of Council Tax.
- County Durham Association of Local Councils – Section 137 figure for 2020/2021 is £8.32 per elector.
- Durham County Council – Register of Electors.
- County Durham Association of Local Councils – Campaign to raise awareness of “Scams”.
- Councillor Considine – Re the proposal to install a seat and planter at Holmside. Councillor Coates advised of a request to provide a public seat and planter at Holmside. Durham County Council is to consider the proposed location. Suggested that this matter be considered during the financial year 2020/2021.
- HMRC – Pensions Regulator – Re enrolment.

## **Earthworks Rear of Front Street, Burnhope.**

Members expressed concern about the earthworks being carried out to the rear of Front Street and about the number of lorry movements to and from the site.

It was **Agreed that** the matter should be referred to Durham County Council's Enforcement Officer for investigation.

## **Highway's Winter Maintenance**

County Councillor Johnson referred to the mild winter experienced so far. He said that if the winter continued to be mild there may well be an underspend against the Winter Maintenance Budget. If this is the case any underspend would be allocated to highway maintenance and be used to fund the repair of potholes etc.

### **Janice Ross MBE**

Members were advised that Janice Ross had recently been awarded an MBE . It was **Agreed** that the Clerk should send a message of congratulations on behalf of the Council.

### **Details of next meeting**

The next meeting of Burnhope Parish Council will be held on Thursday 5<sup>th</sup> March 2020 in Burnhope Community Centre at 6:00 p.m.